



Constitution of the Associated Student Government of Bellevue College

Table of Contents

Preamble 3

Article I: Name & Membership 3

Article II: Management and Control 3

Article III: Sessions of the ASGBC 4

Article IV: The Board of Directors 4

Article V: The Student Senate 7

Article VI: Committees of the ASGBC 10

Article VII: ASGBC Student Organizations 11

Article VIII: Finances 12

Article IX: The ASGBC Legislative Agenda 13

Article X: Advisors of the ASGBC 13

Article XI: Record Keeping and Reports of the ASGBC 14

Article XII: Parliamentary Authority 15

Article XIII: ASGBC Bylaws 15

Article XIV: Interpretation 16

Article XV: Constitutional Amendments 16

Article XVI: Adoption 16

The Constitution of the Associated Student Government of Bellevue College

Preamble

We, the students of Bellevue College, in order to represent and promote student needs, interests, and welfare to the Bellevue College Administration, Board of Trustees, and the greater Bellevue College community; to develop and promote student interest in activities, services and programs; to provide the opportunity to develop student leadership qualities; and to supplement and compliment the formal education of Bellevue College, do ordain and establish this Constitution of the Associated Student Government of Bellevue College.

Article I: Name & Membership

Section 1: Name

- A. The name of this organization shall be the “Associated Student Government of Bellevue College,” hereinafter referred to as the ASGBC.

Section 2: Membership

- A. All tuition paying students currently enrolled at Bellevue College shall be members of and represented by the ASGBC and have the right to vote in all ASGBC elections.

Section 3: Oath of Office

- A. Each incoming ASGBC Officer and ASGBC Senator, shall take the following oath before becoming an official acting member of the ASGBC: “I (full name), do solemnly affirm before these assembled witnesses that, to the best of my ability, I will faithfully execute the duties and responsibilities of my position, and shall preserve, protect, and enforce the Constitution of the Associated Student Government of Bellevue College.”

Article II: Management and Control

Section 1: Board of Directors

- A. The management and control of the ASGBC is vested in a Board of Directors, who shall be responsible for overseeing all operations of the ASGBC, including but not limited to: the participation in legislative affairs within the administrative community, the enactment of measures for the general welfare of the students, the participation in policy-recommending bodies, the management of student funds for student organizations, and overseeing the distribution of voluntary and mandatory student fees.

Section 2: Authority

- A. The ASGBC recognizes that under Washington State Law, the Board of Trustees of Bellevue College, District VIII has ultimate authority and is responsible for all programs and services at

Bellevue College. The programs and services offered by ASGBC have been delegated by the Bellevue College Board of Trustees and are to be administered under the direction of the greater college administration with respect to the laws & procedures prescribed by the Bellevue College Board of Trustees and the State of Washington.

Article III: Sessions of the ASGBC

- A. Sessions shall be defined as the period of time in which the ASGBC is in operation, as defined in the ASGBC Bylaws.
- B. Sessions shall begin on the first day of July and conclude on the thirtieth day of June each calendar year.
- C. Sessions shall be numbered sequentially, commencing with the first session of the ASGBC which shall be recognized as concluding on the thirtieth day of June in the year two thousand twenty-four.

Article IV: The Board of Directors

Section 1: Membership

- A. The ASGBC Board of Directors shall consist of the following student members who shall each have one vote:
 - a. The ASGBC President.
 - b. The ASGBC Vice President.
 - c. A specified number of additional officers necessary to execute the functions of the ASGBC, as provided in the ASGBC Bylaws.
 - i. This number of additional officers shall be no less than five and shall not exceed a total of nine.

Section 2: Responsibilities

- A. The ASGBC President shall be the lead executive of the ASGBC, and all other members of the Board of Directors, and individuals working within the ASGBC shall be responsible to the President. The President shall have general powers and duties which shall include, but not be limited to the following:
 - a. To serve as the chair of the Board of Directors and preside over all Board of Directors meetings.
 - b. Serve as the official spokesperson for the ASGBC.
 - c. Delegate or assign any duties, tasks, and projects that are deemed necessary to accomplish ASGBC goals and objectives to ASGBC Officers, ASGBC Senators, and other employees of the ASGBC.
 - d. Ensure effective student participation in college decision making by appointing all at-large student representatives to college councils, committees, boards, and task forces.
 - e. Be the signatory authority of the ASGBC.
 - f. Serve as the student representative on College Assembly.
 - g. Meet regularly with and provide a constituent report to the Bellevue College President and Board of Trustees.
- B. The ASGBC Vice President shall have general powers and duties which shall include, but not be limited to the following:

- a. Serve as the Speaker of the Student Senate.
 - b. Serve as the vice chair of the Board of Directors.
 - c. Exercise such power and authority delegated by the President, except those powers and duties enumerated in Article III, 2.A.b, 2.A.c, and 2.A.e.
 - d. Assume and execute all powers and duties of the President, should the President be absent, or unable to perform their obligations.
- C. All Officers of the ASGBC Board of Directors shall:
- a. Maintain regular office hours, as required by the ASGBC Bylaws throughout their term of office (excluding summer).
 - b. Execute the duties and responsibilities of office while adhering to the Bellevue College Code of Student Conduct, Bellevue College policies & procedures, regulations set forth by the Bellevue College Board of Trustees, Washington State laws, and Federal laws.
 - c. Fulfill and execute the duties and responsibilities as specified in the ASGBC Constitution, and if not inconsistent with this constitution, the ASGBC Bylaws, and other rules necessary for the regulation of the affairs of the ASGBC.
 - d. Meet all rules for eligibility, including requirements for candidacy and tenure as established by the Board of Directors in the ASGBC Bylaws.

Section 3: Functions and Powers of the Board of Directors

- A. The Board of Directors has general supervision and control over all ASGBC activities, entities, and operations. The Board of Directors shall have the authority and power to:
- a. Oversee the operations of all ASGBC offices, commissions, committees, taskforces, and other bodies.
 - b. Create and dissolve bodies to execute the functions of the ASGBC under the procedures established by the Board of Directors in the ASGBC Bylaws.
 - c. Exercise the final executive, legislative, and judicial powers of the ASGBC.
 - d. Exercise the legislative powers of the ASGBC, except those powers specifically delegated to the Student Senate.
 - e. Exercise final approval or disapproval of all legislative, executive, and judicial acts of committees of the ASGBC.
 - f. Delegate to committees or employees the power to act in specified areas without Board of Directors approval of those acts.
 - g. Ratify all at-large student representatives to college councils, committees, boards, and task forces made by the ASGBC President.
 - h. Ratify all appointments made to all ASGBC committees, taskforces, and other bodies under the supervision of ASGBC.
 - i. Enact and amend the ASGBC Bylaws and other rules necessary for the regulation of the affairs of the ASGBC.
 - j. Establish rules for the recognition of ASGBC student organizations, and grant recognition using such rules.
 - k. Provide funding for ASGBC student organizations under the procedures outlined in the ASGBC Bylaws, and the ASGBC Financial Code.
 - l. Oversee the disciplinary proceedings of ASGBC student organizations under the procedures established by the Board of Directors in the ASGBC Bylaws.
 - m. Create or increase voluntary student fees as granted by RCW 28B.15.610 under the procedures established by the Board of Directors in the ASGBC Bylaws.
 - n. Oversee all established voluntary student fees.

- o. Determine a list of student trustee candidates to be submitted to the governor for review and selection, as granted by RCW 28B.50.102.
- p. Oversee the Services & Activities Fee (S&A Fee), the Student Environmental Sustainability Fee (SESF), the Student Technology Fee (STF), and the Student Senate.
- q. Approve the budget and expenditures of the ASGBC, including final authority to budget, disburse and withhold funds, and to authorize entry into contractual or financial relationships on behalf of the students of Bellevue College.
- r. Appoint all personnel of the ASGBC under the procedures established by the Board of Directors in the ASGBC Bylaws.
- s. Terminate the employment of ASGBC personnel under the procedures established by the Board of Directors in the ASGBC Bylaws.
- t. Serve as the body representing students in the Bellevue College Governance structure.

Section 4: Meetings of the Board of Directors

- A. All meetings of the Board of Directors shall be conducted according to the guidelines and provisions outlined in the ASGBC Constitution and ASGBC Bylaws, the Open Public Meetings Act (RCW 42.30), and the most current issue of Robert's Rules of Order.
- B. Regular meetings of the Board of Directors must be held at least twice per month throughout the academic year (fall quarter through spring quarter).
- C. Special meetings of the Board of Directors may be called under the procedures established by the Board of Directors in the ASGBC Bylaws.
- D. Members of the Board of Directors shall have the ability to vote by proxy under the procedures established by the Board of Directors in the ASGBC Bylaws.
- E. Quorum consists of a two-thirds (2/3) majority of the voting membership of the Board of Directors.

Section 5: Election of Officers

- A. The ASGBC President and the ASGBC Vice President shall be elected by the students represented by the ASGBC, as overseen by the Electoral Committee under the procedures established by the Board of Directors in the ASGBC Bylaws.
- B. The ASGBC President and ASGBC Vice President shall assume office once the new session of the ASGBC has begun.

Section 6: Hiring of Officers

- A. Non-elected positions of the Board of Directors are appointed through a hiring process overseen by the Board of Directors under the procedures established by the Board of Directors in the ASGBC Bylaws.
- B. Non-elected positions of the Board of Directors shall assume office under the timelines and procedures established by the Board of Directors in the ASGBC Bylaws. All incoming ASGBC Officers shall assume office at least fifteen (15) business days before fall quarter begins.

Section 7: Succession and Vacancies

- A. If the office of any ASGBC Officer becomes vacant, the Board of Directors shall first open the vacant position to interested ASGBC Officers at an official Board of Directors meeting.
 - a. At this meeting, the Board of Directors shall elect a member to fill the vacancy. The proposed officer must meet all eligibility requirements and be

- approved by the Board of Directors through a two-thirds (2/3) majority vote, excluding abstentions.
- b. If the Board of Directors fails to fill the vacancy for three-consecutive Board meetings following the initial election, or if the ASGBC Board of Directors decides to forego the internal election process through a two-thirds (2/3) majority vote, they shall have the ability to execute one of the following procedures:
 - i. In the case of an elected vacancy, the Board shall open the position to students, adhering to the election procedures established by the Board of Directors in the ASGBC Bylaws.
 - ii. In the case of an appointed vacancy the ASGBC Board of Directors shall open the position to students adhering to the hiring process established by the Board of Directors in the ASGBC Bylaws.
 - c. The Board of Directors may assign an eligible student to fill any ASGBC Board of Directors position on an interim basis until the above vacancy procedures are completed.

Section 8: Removal and Recall

- A. The removal procedures of ASGBC Officers shall be overseen by the Board of Directors, and the ASGBC Advisors under the procedures established by the Board of Directors in the ASGBC Bylaws.
- B. The recall procedures of ASGBC Officers shall be overseen by the Judicial Oversight Committee, under the procedures established by the Board of Directors in the ASGBC Bylaws.
 - a. All final recommendations, decisions and actions of the Judicial Oversight Committee concerning the recall of an officer require final approval from the Board of Directors.

Article V: The Student Senate

Section 1: Name

- A. The name of this body shall be the “Associated Student Government of Bellevue College Student Senate” and will be referred to hereinafter as the “ASGBC Student Senate,” or the “Senate.”

Section 2: Purpose and Authority

- A. The Senate is responsible for determining official student opinion on issues affecting the student body; promoting and developing individual student leadership; drafting, deliberating, and approving legislation; exercising the authorities granted by the ASGBC Constitution, and ASGBC Bylaws, and for providing a forum for discussion among students, in order to better the experiences of students at Bellevue College.
- B. The Senate will be governed by the ASGBC Board of Directors and shall operate within the provisions and rules set forth in the ASGBC Constitution, and ASGBC Bylaws and is hereby delegated the power of the Board of Directors to the extent necessary to effectuate the provisions of this Article.
- C. The Senate does not have the authority to alter in any way the ASGBC Constitution, ASGBC Bylaws, or the ASGBC Financial Code, but may propose changes or amendments to the Board of Directors through the passing of Senate Bills.

Section 3: Membership

- A. The membership of the Senate shall consist of Senate Officers and Senators.
- B. The Senate Officers shall consist of the following individuals:
 - a. The Speaker (ASGBC Vice-President).
 - i. The ASGBC Vice-President shall serve as the Speaker of the Senate for one academic year (fall quarter through spring quarter).
 - ii. The Senate Speaker is responsible for enforcing the senate standing rules, directing discussion, announcing decisions, and the overall leadership of the Senate.
 - iii. The Senate Speaker shall have no vote, unless the Senate is equally divided.
 - b. Vice Speaker
 - i. One ASGBC Officer, as established in the ASGBC Bylaws, shall serve as the Vice Speaker of the Senate for one academic year (fall quarter through spring quarter).
 - ii. The Senate Vice Speaker is responsible for fulfilling the duties of the Senate Speaker when the Speaker is not present due to absence, resignation, or removal from office.
 - iii. The Senate Vice Speaker shall be a non-voting member of the Senate.
 - c. Clerk
 - i. One ASGBC Officer, as established in the ASGBC Bylaws, shall serve as the Clerk of the Senate for one academic year (fall quarter through spring quarter).
 - ii. The Senate Clerk is responsible for keeping an accurate record of all Senate meetings, tracking and organizing legislation, and for maintaining membership and attendance records.
 - iii. The Senate Clerk shall be a non-voting member of the Senate.
- C. Senators shall be selected from specific constituencies in the manner prescribed by the ASGBC Bylaws.
 - a. There shall be at least one Senator to represent each of the following areas:
 - i. Arts and Humanities
 - ii. School of Business and Technology
 - iii. Health Sciences Education and Wellness Institute
 - iv. Social Science
 - v. Science
 - vi. Housing
 - vii. Athletics
 - viii. Running Start Students
 - ix. International Students
 - x. Students-At-Large
 - b. Senators must be members of the constituency that they are charged with representing, as defined by the Board of Directors in the ASGBC Bylaws.
 - c. The total number of Senators shall be no less than ten but shall not exceed twenty-four.
 - d. Senators shall hold office for a term of one academic year (fall quarter through spring quarter). Once appointed to the Senate, they shall fulfill their term unless they resign, or are removed from office.
 - e. There shall be no term limits.

Section 4: Meetings of the Student Senate

- A. All meetings of the Senate shall be conducted according to the guidelines and provisions outlined in the ASGBC Constitution and ASGBC Bylaws, the Open Public Meetings Act (RCW 42.30), and the most current issue of Robert's Rules of Order.
- B. Regular meetings of the Senate shall be held at least twice per month throughout the academic year.
- C. Special meetings of the Senate may be called under the procedures established by the Board of Directors in the ASGBC Bylaws.
- D. There shall be no absentee voting within the Senate.
- E. Meetings of the Senate shall not take place if both the Speaker and Vice Speaker are absent from the meeting.
- F. Quorum consists of a two-thirds (2/3) majority of the voting membership of the Senate.
- G. Each Senate session ends simultaneously with the end of each ASGBC session, at which point a new Senate session begins. However, no Senate meetings shall be held until after the first week of fall quarter.

Section 5: Selection

- A. The Board of Directors is responsible for overseeing the selection process of the Student Senate under the procedures established by the Board of Directors in the ASGBC Bylaws.

Section 6: Vacancies

- A. Vacancies that arise within the Senate shall be filled according to the procedures established by the Board of Directors in the ASGBC Bylaws.

Section 7: Removal and Recall

- A. Members of the Senate shall be removed and recalled according to the procedures established by the Board of Directors in the ASGBC Bylaws.

Section 8: Legislation of the Student Senate

- A. All pieces of legislation require an author, at least one sponsoring member of the Senate, and a simple majority vote (50% +1) in order to be passed unless otherwise stated by the ASGBC Bylaws. The minimal threshold to pass legislation shall never be less than a simple majority vote.
- B. The Student Senate has the power to formulate and approve resolutions of student opinion in the form of "Senate Resolutions," which stand as the official opinion of the students of Bellevue College.
 - a. If the Senate has failed to organize, then the power to form official student opinion reverts to the Board of Directors.
 - b. Passed resolutions of student opinion shall be presented to the Board of Directors for either approval, recommission, or veto.
 - i. If the resolution is approved by the Board, then it shall immediately be considered the official opinion of the students of Bellevue College.
 - ii. If recommitted by the Board by a two-thirds (2/3) majority vote, excluding abstentions, then the resolution shall be further considered by the Student Senate. If the resolution is again passed by the Senate, with or without amendments, the resolution shall again be presented to the Board. The Board shall not have the ability to recommit the resolution for a second time.

- iii. If the Board decides to veto the resolution with a two-thirds (2/3) majority of its voting membership, then the resolution shall not take effect unless the Senate passes the resolution again through a three-fourths (3/4) majority of its voting membership.
 - iv. If the Board neither approves, recommit, nor vetoes the resolution, as provided in this section, then the resolution shall take effect ten business days after passage by the Student Senate.
- C. The Student Senate has the ability to formally recommend the Board of Directors take a specific action, through the passing of “Senate Bills.”
- a. Upon Senate approval of a Senate Bill, the ASGBC Vice President shall introduce the recommendation to the Board of Directors at the next Board meeting, who must consider adoption of the recommendation within ten business days of introduction. Recommendations of the Senate, having been approved by the Board of Directors, have the same authority as a Board Bill.
 - b. The Board of Directors is responsible for providing updates regarding the progress of Senate Bills, directly to the Senate.
- D. The Student Senate has the power to request a specific action be taken by the Student Senate through the passing of “Senate Orders.” This form of legislation shall serve as a method of self-governance.
- a. Upon Senate approval of a “Senate Order,” the piece of legislation shall immediately take effect, provided that the legislation does not violate any procedures or provisions established in this Constitution, and if not inconsistent with this Constitution, the ASGBC Bylaws.
 - i. If the Board of Directors finds the piece of legislation to be in violation of the governing documents mentioned above, the Board of Directors shall have the authority to veto the piece of legislation through a two-thirds (2/3) majority vote, excluding abstentions.
- E. All pieces of legislation shall be passed according to the procedures outlined in the ASGBC Constitution, and if not inconsistent with this Constitution, the ASGBC Bylaws.

Article VI: Committees of the ASGBC

Section 1: General Provisions

- A. For the purposes of this Article “committee,” shall refer to all ASGBC committees, task forces, boards, and other similarly created groups within the ASGBC, but excludes the Board of Directors and the Senate.
- B. For the purposes of this Article “terms of the committee’s creation,” refers to the terms outlined in the documents responsible for the creation of the committee. These documents may include the ASGBC Financial Code, ASGBC Bylaws, contractual agreements, board legislation, and senate legislation.
- C. Standing committees of the ASGBC shall be chaired by voting members of the Board of Directors.
 - a. This regulation shall not be construed as to prohibit other members of a committee from the right to chair the committee, when necessary, as provided within the terms of the committee’s creation and the ASGBC Bylaws.
- D. Committees whose purpose pertains to the collection of voluntary or mandatory student fees are subject to this Constitution, and if not inconsistent with this Constitution, the ASGBC Bylaws,

granted that the Constitution and the ASGBC Bylaws do not conflict with the original contracts establishing the fees, the ASGBC Financial Code, or any Washington State or Federal laws.

- E. Standing Committees of the ASGBC shall consist of the following:
 - a. Services and Activities (S&A) Fee Committee
 - b. Student Technology Fee (STF) Committee
 - c. Student Environmental Sustainability Fee (SESF) Committee
 - d. Electoral Committee
 - e. Judicial Oversight Committee
- F. The Board of Directors may create, or dissolve additional committees or task forces, as necessary under the procedures established by the Board of Directors in the ASGBC Bylaws.
- G. The Board of Directors shall not have the authority to dissolve any ASGBC standing committee unless this dissolution is a result of a constitutional amendment, or the dissolution of a contract.
- H. The voting membership of ASGBC committees shall consist of a majority of student members.
- I. No action of any committee shall be final unless approved by the Board of Directors, except in instances where the Board of Directors has delegated specific authority to the committee within the terms of the committee's creation.
- J. Each committee may create its own bylaws to provide for policies, rules, and other regulations that are not inconsistent with this Constitution, the terms of the committee's creation, or any restrictions the ASGBC Bylaws may provide. All bylaws must be approved through a two-thirds majority vote of the committee's voting membership and be approved by the Board of Directors in order to become effective.

Section 2: Appointment of Members

- A. Student members of all committees are appointed by the ASGBC Officer responsible for the committee, with the ratification of the Board of Directors.
- B. Non-student members of ASGBC committees shall be appointed by the ASGBC President, unless otherwise provided by the terms of the committee's creation, or the ASGBC Bylaws.
- C. The ASGBC President is a member with vote on all ASGBC committees.
 - a. Unless the presence of the President constitutes a conflict of interest with the business of the committee.
- D. All appointments of students to ASGBC Standing Committees shall be conducted through the open selection process established by the Board of Directors in the ASGBC Bylaws.
- E. Membership on all ASGBC committees lasts until the end of the ASGBC session, unless otherwise provided by the terms of the committee's creation.
- F. If for any reason Senators are unavailable to be appointed to ASGBC committees, the Board member responsible for the appointment may appoint any Bellevue College student to fill the vacancy.

Article VII: ASGBC Student Organizations

Section 1: Definition & Purpose

- A. An ASGBC student organization is defined as a student-led group who organizes to promote, celebrate, or pursue a common interest; and who have been recognized by the ASGBC to operate as such.
- B. The purpose of an ASGBC student organization at Bellevue College is to provide the opportunity for students to engage with one another in the pursuit of common interests, build relationships, gain leadership and organizational skills, and overall make meaningful contributions to the student experience at Bellevue College.

Section 2: Procedures & Requirements for ASGBC Student Organizations

- A. All ASGBC student organizations must complete and submit the chartering application to the Board of Directors, and the Office of Student Engagement.
- B. Previous ASGBC student organizations must renew their charter annually to be recognized. All charters expire at the end of each academic year.
- C. All ASGBC student organizations must:
 - a. Maintain open membership.
 - b. Be advised by a BC faculty or staff member.
 - c. Provide a list of at least five (5) student members who are each registered for a minimum of five (5) credits at BC.
 - d. Elect their leaders through a process established by the Board of Directors and the Office of Student Engagement.
 - e. Abide and adhere to chartering procedures, the ASGBC Constitution, the ASGBC Bylaws, the ASGBC Financial Code, the Student Organization Handbook, BC policies and regulations, College District VII policies and regulations, and Washington State and Federal laws.
 - f. Have a current copy of the organization's primary governing document on file with the Board of Directors and the Office of Student Engagement.
- D. To become an ASGBC student organization, the organization's charter application must be approved by a two-thirds (2/3) majority vote of the Board of Directors, excluding abstentions.

Section 3: Funding

- A. Funding for ASGBC student organizations shall adhere to the procedures established by the Board of Directors in the ASGBC Bylaws, and the ASGBC Financial Code.

Section 4: Violations

- A. Any ASGBC student organization found in violation of any of the documents outlined in Article VII, Section C.e shall be referred to the Judicial Oversight Committee for review under the procedures established by the Board of Directors in the ASGBC Bylaws.
- B. Any disciplinary decision of the Judicial Oversight Committee shall be ratified by the Board of Directors through a simple majority vote. Board consideration will be the final opportunity for the ASGBC student organization to appeal any decision made by the Committee.

Article VIII: Finances

- A. The Board of Directors has the power to oversee and delegate funds to ASGBC services, ASGBC student organizations, and other student activities that exist for the benefit of the students, under the procedures established by the Board of Directors in the ASGBC Bylaws, and the ASGBC Financial Code. The source and use of these funds is stipulated by Washington State and Federal policies on the use of non-curricular funds.

Article IX: The ASGBC Legislative Agenda

- A. The ASGBC shall develop the legislative agenda under the procedures established by the Board of Directors in the ASGBC Bylaws.
 - a. The Officer of the Board of Directors most responsible for civic engagement shall initiate and lead the development of the first draft.
- B. During the approval process, both the Board of Directors and the Senate shall consider the legislative agenda in an expedited manner at all stages.
- C. If the Board of Directors and the Senate fail to pass a legislative agenda by the end of the eleventh week of fall quarter, the Association will revert to the legislative agenda adopted during the previous session.
- D. If for any reason the Senate is unable to be organized, the ASGBC Board of Directors shall have the authority to approve the legislative agenda through a two-thirds (2/3) majority vote, excluding abstentions.
 - a. The Board of Directors shall have until the end of the third week of winter quarter to approve the agenda.

Article X: Advisors of the ASGBC

Section 1: Selection

- A. The Advisors of the ASGBC shall be appointed by the Vice President of Student Affairs, in consultation with the ASGBC Board of Directors.
 - a. All selections must be approved by a two-thirds (2/3) majority vote of the Board of Directors, excluding abstentions.
- B. The ASGBC Advisors shall be selected from the following areas:
 - a. One (1) Advisor shall be selected from Student Affairs.
 - b. One (1) Advisor shall be selected from the professional staff in the Office of Student Engagement.
 - i. If the Board of Directors fails to confirm the appointment of a professional staff member from the Office of Student Engagement, the Board of Directors may appoint a second Advisor from Student Affairs through a two-thirds (2/3) majority vote, excluding abstentions
 - 1. This Advisor shall serve until the Board of Directors approves the appointment of a professional staff member from the Office of Student Engagement.
- C. The Vice President of Student Affairs and the Director of Student Engagement shall not serve as an ASGBC Advisor.

Section 2: Responsibilities

- A. ASGBC Advisors shall to the best of their ability:
 - a. Be present at all official meetings of the Board of Directors, and the Senate.
 - b. Directly support the work of the Board of Directors, the Senate, and all employees of the ASGBC.
 - c. Verify the eligibility of officers and senators for candidacy, and to maintain their positions.
 - d. Support the efficient and effective transition of officers and senators between sessions.
 - e. Assist in educating officers on duties and responsibilities.

- f. ASGBC Advisors are expected to:
 - i. Exhibit timely communication.
 - ii. Be available to officers and senators.
 - iii. Serve all officers and senators equitably.
 - iv. Meet with the Board of Directors at the beginning of each academic quarter to discuss what these expectations will look like for the quarter ahead.
- B. The ASGBC Advisors shall adhere to all responsibilities established by the Board of Directors in the ASGBC Bylaws.

Section 3: Removal

- A. The Board of Directors may initiate the removal of an ASGBC Advisor if an advisor consistently fails to meet the expectations outlined in Article X, Section 2 of this Constitution.
- B. The Board of Directors shall have the authority to remove an ASGBC Advisor through a three-fourths (3/4) majority vote of Board of Directors, excluding abstentions.

Section 4: Vacancies

- A. If for any reason an ASGBC Advisor position is vacated, the Board of Directors shall adhere to the selection process outlined in Article X, Section 1 of this Constitution.

Article XI: Record Keeping and Reports of the ASGBC

Section 1: Reports

- A. Each ASGBC Officer and Senator shall be required to submit a written quarterly report in fall and winter quarter, and an annual report in spring quarter.
- B. Quarterly and annual reports shall be completed according to the procedures established by the Board of Directors in the ASGBC Bylaws.
- C. Each ASGBC Committee Chair shall be required to submit a written quarterly report in fall and winter quarter, and an annual report in spring quarter.
 - a. These shall be separate from the officer's reports described above in Article XI, Section 1.A.
 - b. Quarterly reports shall not be required for ASGBC Committees that do not operate on a quarterly basis.

Section 2: Record Keeping

- A. The following ASGBC records, decisions, and activities shall be physically and electronically archived, and made publicly available on the current public webpage managed by the Board of Directors.
 - a. All Board of Directors legislation including but not limited to:
 - i. Board Bills.
 - ii. Board Resolutions.
 - b. Board of Directors meeting agendas and minutes.
 - i. These shall be kept in accordance with the procedures established by the Board of Directors in the ASGBC Bylaws.
 - c. Current membership of the Board of Directors.
 - d. The most current versions of the ASGBC Constitution, ASGBC Bylaws, ASGBC Financial Code, and all contractual agreements.

- e. Elections results.
 - f. Legislative agendas.
 - g. Quarterly and annual reports.
 - h. All Senate legislation including:
 - i. Senate Orders.
 - ii. Senate Bills.
 - iii. Senate Resolutions.
 - i. Senate meeting agendas and minutes.
 - i. These shall be kept in accordance with the procedures established by the Board of Directors in the ASGBC Bylaws.
 - j. Current membership of the Student Senate.
 - k. Committee meeting agendas and minutes.
 - i. These shall be kept in accordance with the procedures established by the Board of Directors in the ASGBC Bylaws.
 - l. Current membership of ASGBC Committees.
 - m. A copy of the annual S&A budget report.
- B. The following ASGBC records, decisions, and activities shall be physically and electronically archived, and do not have to be made publicly available on the ASGBC website.
- a. All submitted ASGBC funding requests.
 - b. All submitted ASGBC student organization charters.
 - c. All collected reports from officers and senators.
 - d. Annual archive of ASGBC records, meetings, activities, goals, accomplishments, events, projects, legislation and other items.
 - e. All current copies of ASGBC handbooks, contracts and other rules used to guide the work of the association.
 - f. Copies of committee action items including requests, recommendations, reports, and other pertinent items.
 - g. Summaries of ASGBC events including details regarding planning, execution, and outcome.
 - h. Summaries of ASGBC projects.
 - i. General election information including timelines, candidates, events, and results.
 - j. Other items of importance related to the operation of the ASGBC.

Article XII: Parliamentary Authority

- A. Robert's Rules of Order, Newly Revised (1980, ed.), shall be the recognized authority for procedure not covered by this Constitution or the ASGBC Bylaws.

Article XIII: ASGBC Bylaws

- A. The Board of Directors may establish and amend the ASGBC Bylaws to provide for regulations, policies, and other rules not inconsistent with this Constitution.
- B. Amendments to the ASGBC Bylaws must be ratified by a two-thirds (2/3) majority vote of the ASGBC Board of Directors, excluding abstentions.

- C. Once ratified, the most current copy of the ASGBC Bylaws shall be uploaded to the most current public webpage managed by the Board of Directors, and disseminated to all bodies and groups that are subject to its provisions.
- D. Once ratified, amendments shall be recorded in a specified section of the ASGBC Bylaws using the following conventions:
 - a. The date of the ratification of the amendment.
 - b. The name(s) of the officer(s) who drafted and proposed the amendment.
 - c. A summary of the amendment and its contents.
 - d. The number of the Board Bill used to introduce the amendment.
 - e. The specific vote count that ratified the amendment.
 - i. If no vote was recorded, the following sentence must accompany the amendment
“These changes were approved by the Board of Directors.”
- E. Once ratified, amendments to the specified section outlined above shall not be altered in any way, shape, or form to preserve the integrity of the document, unless amended during the same session in which the amendment was ratified.
- F. The section of the ASGBC Bylaws specifically dedicated to elections cannot be amended during an election cycle.
 - a. An election cycle begins once applications are made available to the general public.
 - b. An election cycle concludes once the winning candidates are announced to the general public.

Article XIV: Interpretation

- A. The interpretation of this Constitution, and all other governing documents established by, or approved by the Board of Directors shall be the responsibility of the Board of Directors, subject ultimately to approval by the Board of Trustees of Bellevue College.


Article XV: Constitutional Amendments

- A. The Board of Directors has the power to make amendments to the ASGBC Constitution. Amendments may be proposed by ASGBC Officers and must be approved by a two-thirds (2/3) majority vote of the Board of Directors, excluding abstentions. Furthermore, amendments to the ASGBC Constitution cannot be ratified without a simple majority vote by the Bellevue College Board of Trustees, as well as a simple majority of voting students in a regular or special election.

Article XVI: Adoption

- A. This Constitution of the ASGBC shall be adopted once the following sequential procedure has been completed:
 - a. A successful two-thirds (2/3) majority vote of the ASGBC Board of Directors, excluding abstentions.
 - b. A simple majority of voting students in a regular or special election.
 - c. A simple majority vote of the Bellevue College Board of Trustees.
- B. Upon adoption, this Constitution shall supersede all preceding ASGBC Constitutions.

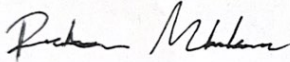
- C. Once this Constitution has been successfully amended, the current membership of the Board of Directors and the college president shall affix their signatures in the designated area following this Article.



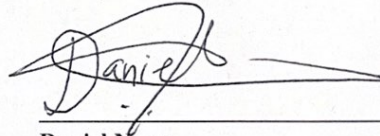
Sean Behl
ASGBC President



Dr. David May
President of Bellevue College



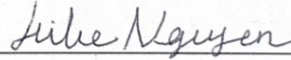
Rebecca Mbaka
Vice President



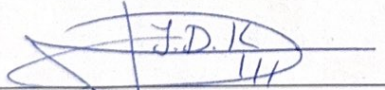
Daniel Ngoy
Executive Justice



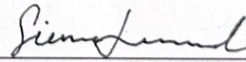
Heidi Ngo
Treasurer



Julie Nguyen
Secretary



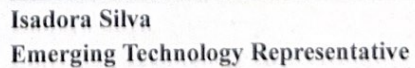
Joyce Diakubama
Public Relations Representative



Sienna Jarrard
Events Representative



Stephanie Nehema
Social Responsibility Representative



Isadora Silva
Emerging Technology Representative

Addendum

- A. This addendum shall serve as a guide to the history of adoption, and ratification of amendments to this constitution, and does not hold any binding authority over the constitution. Its purpose is to facilitate a clear process for documenting the history of this document, without altering or overriding any existing constitutional provisions.

Section 1: History of Adoption

- A. This constitution was presented by ASGBC President Sean Behl to the Board of Directors for consideration on April 2nd, 2024 through the submission of Board Bill 01-01-03. The Board of Directors passed Board Bill 01-01-03 by a vote of (6-0-1).
- B. Following this vote, the constitution was simultaneously forwarded to Presidents Cabinet for review in order to be sent to the Bellevue College Board of Trustees and placed on the ballot as “Referendum 1: Amendments to the ASGBC Constitution”.
- C. This Constitution was voted on by students during the ASGBC general election, which was held May 6th-9th, 2024. Students voted in favor of adopting the new ASGBC Constitution with 65.82% (880 ballots) of students voting “yes”.
- D. Sean Behl and ASGBC Events Representative Sienna Jarrard presented this constitution to the Bellevue College Board of Trustees for first reads on May 15th, 2024.
- E. Sean Behl asked the Board of Trustees to approve this Constitution during second reads on June 11th, 2024. The Bellevue College Board of Trustees voted unanimously in favor of passing this constitution.

Section 2: History of Amendments

- A. This section shall be updated once this constitution has been amended.