



**Associated Student Government of Bellevue College
Electoral Committee**

2024-2025 Elections Packet

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Letter from the Chair

Dear Candidates,

Welcome to the 2024-2025 ASGBC Elections!

My name is Sienna Jarrard, and I am the 2023-2024 ASGBC Events Representative and the Chair of the Electoral Committee.

With the election season upon us, I wanted to take a moment to extend my warmest regards and best wishes to each and every one of you who have stepped forward to represent our student body. Your decision to run for a position within ASGBC reflects your commitment to serving our community and advocating for the needs and interest of your fellow students. It takes courage, dedication, and a genuine desire to make a positive impact on campus life, and in the lives of our students.

This packet will provide all the information you need as a candidate including the Electoral Committee members, important dates, all rules and regulations, and necessary forms.

This is an exciting process and new opportunity, if you have questions at any point, don't hesitate to reach out to myself or any committee members.

Sincerely,

A handwritten signature in cursive script that reads "Sienna Jarrard".

ASGBC Events Representative

Clerk of the Student Senate

Chair of the Electoral Committee

Membership

Electoral Committee

The 2023-2024 Electoral Committee consists of the following individuals:

Chair: **Sienna Jarrard**, ASGBC Events Representative

Vice Chair: **Mike Kaptik**, Dean of Student Life and Leadership

ASGBC President: **Sean Behl**

Elections Marshall: **Kes Smith**, ASGBC Student Senator

Elections Clerk: **Monica Yu**, Student-at-Large

BC Faculty or Staff Member: **Amy McCrory**

ASGBC Board of Directors

The 2023-2024 ASGBC Board of Directors consists of the following individuals:

ASGBC President: **Sean Behl**

ASGBC Vice President: **Rebecca Mbaka**

ASGBC Executive Justice: **Daniel Ngoy**

ASGBC Treasurer: **Heidi Ngo**

ASGBC Secretary: **Julie Nguyen**

ASGBC Public Relations Representative: **Joyce Diakubama**

ASGBC Events Representative: **Sienna Jarrard**

ASGBC Social Responsibility Representative: **Stephanie Nehema**

ASGBC Emerging Technology Representative: **Isadora Silva**

Important Dates

Submit Biographies

Biographies and photos must be submitted to the ASGBC Events Representative by 11:59pm on Friday, April 12 to be included in the candidate posts on the ASGBC Instagram and ASGBC website.

Campaign Period

Campaigning will begin on April 15th and end on May 9th.

Candidate Events

Meet your Candidates – Tabling Event

Candidates will have the opportunity to table in the front of the C-Building to campaign and meet their constituents. Each candidate will be given one table to campaign at. Light refreshments will be provided for students stopping by.

Totes & Floats - Candidate Panel

Candidates will participate in a candidate panel where they will be asked a series of questions and take audience questions. Students at the event will be able to participate by asking questions, painting tote bags, and drinking soda floats.

Donuts & Debate - Candidate Debate

Candidates will participate and debate student issues and address their campaign's platform to solve them. Students at the event will be provided donuts and light refreshments.

Voting Period

May 6th to May 9th

Campaign Rules and Regulations

The following is the complete section from the ASGBC Bylaws which establishes rules, regulations, and procedures for all ASGBC elections:

Section 5: Elections

5.1 General Provisions

- A. The positions of President, and Vice President shall be determined through election.
- B. All Associated Student Government elections shall be conducted in accordance with the policies, procedures, and rules contained in this section.
- C. Associated Student Government elections shall be overseen by the Electoral Committee.
- D. This section shall be reviewed by the Electoral Committee (“the Committee”), before and after each election. All proposed changes to this section shall adhere to the amendment procedures of these Bylaws outlined in Article IX.
- E. Ignorance of the rules outlined in this section shall not be an acceptable defense in response to any offense committed in any election under this section, either by the candidates themselves or their volunteers.
- F. Final discretion regarding any discrepancies in this section shall be first left up to the Electoral Committee, but upon appeal, the Board of Directors has final interpretational authority.
- G. Each election under this section shall be considered as a single and separate application of this section. Precedent, while useful as a guideline, shall be non-binding for Electoral Committee actions.
- H. Current members of the Board of Directors who are not candidates shall not be allowed to directly or indirectly support, promote, or campaign for or against any candidate.

5.2 Definitions

- A. “Board” means the Board of Directors.
- B. “Ballot measure” means an initiative, referendum, survey question or constitutional amendment to be approved or rejected by eligible voters in a general or special ASGBC election.
- C. “Business hours” refers to hours in which Bellevue College offices are open.
- D. “Campaign materials” shall be used as a general term that refers to posters, flyers, stickers, sandwich boards, and other media intended to be posted or distributed by candidates.
- E. “Candidate” means any person who has been determined eligible for candidacy in accordance with this section.
- F. “Chartered student organization” means any student organization that has had their charter application approved by the Board of Directors.
- G. “Joint Campaigning” is the act of multiple candidates who are campaigning together in an effort to elect the other individual or appearing jointly on the same campaign materials.

5.3 The Electoral Committee

- A. The Electoral Committee shall be composed of the following individuals:
 - a. The ASGBC Events Representative (or designee) who shall serve as the Chair.
 - b. The Dean of Student Life and Leadership (or designee).
 - i. The Dean of Student Life and Leadership shall serve as the Vice Chair of the Electoral Committee.
 - c. The ASGBC President (or designee).
 - d. One (1) ASGBC Student Senators appointed by the Chair.
 - e. One (1) student-at-large appointed by the Chair.

- f. One (1) BC faculty or staff member appointed by the ASGBC President, in coordination with the Chair.
- B. The Electoral Committee membership shall be finalized prior to the candidate application deadline.
 - a. The membership shall be considered finalized when the roster has been ratified by the Board of Directors through the passing of a Board Bill.
- C. The Electoral Committee membership shall consist of individuals whose presence on the committee does not constitute a conflict of interest, as decided by the Board of Directors and the Dean of Student Life & Leadership (or designee).
- D. Members of the Electoral Committee shall not be allowed to directly or indirectly support, promote, or campaign for or against any candidate.
- E. The Electoral Committee shall have at least one (1) meeting prior to the candidate orientation, where they will:
 - a. Verify the eligibility of candidates and ratify the candidate pool.
 - b. Elect the Committee Clerk from its membership.
 - c. Elect the Elections Marshall from its student membership.
- F. Jurisdiction of the Electoral Committee:
 - a. The Electoral Committee has original jurisdiction over all actions resulting from matters of voting and elections conducted by the Associated Student Government of Bellevue College.
 - b. The Electoral Committee has the ability to issue decisions regarding all matters of voting and elections conducted by the Associated Student Government of Bellevue College.
 - c. The Electoral Committee has the ability to interpret this section in order to make a decision in matters of voting and elections conducted by the Associated Student Government of Bellevue College.
- G. Duties of the Electoral Committee:
 - a. The Electoral Committee shall publicize ASGBC Elections in conjunction with the Board of Directors, and the Office of Student Engagement.
 - b. The Electoral Committee shall conduct a candidate orientation meeting.
 - c. The Electoral Committee shall hold hearings involving matters brought to them under their jurisdiction.
 - d. The Electoral Committee shall be responsible for finalizing the Elections Packet.
 - e. The Electoral Committee shall approve campaign materials that are submitted by candidates and that are in accordance with this section, and applicable Bellevue College policies.
 - f. The Electoral Committee members shall be available to hear cases within two business days of the complaint being filed.
 - g. The Electoral Committee shall have the authority to penalize candidates found to be in violation of the policies, procedures, and rules contained in this section.
 - h. The Electoral Committee shall be responsible for verifying election results under their jurisdiction, and declaring which candidate has been elected.
 - i. The Electoral Committee shall meet twice per week during the campaign period to ensure availability to the candidates and their respective campaigns.
 - j. The Electoral Committee shall adhere to the rules outlined in this section, when said rules do not contradict the ASGBC Bylaws or the ASGBC Constitution.
 - k. The Electoral Committee shall be responsible for approving the registration of campaign volunteers.
- H. The Electoral Committee Chair shall:
 - a. Serve as the spokesperson of the Electoral Committee.

- b. Preside over all hearings filed before the Electoral Committee and administer proceedings in a manner deemed proper and in accordance with this section.
 - c. Organize all meetings of the Electoral Committee and all events related to ASGBC elections.
 - d. Sign off on voting results after they have been verified.
 - e. Select the remaining members of the Electoral Committee and appoint vacancies arising in the Electoral Committee.
- I. The Electoral Committee Vice Chair shall:
 - a. Serve as the acting chair of the Electoral Committee in the absence of the Electoral Committee Chair.
 - b. Sign off on voting results after they have been verified.
 - J. The Electoral Committee Clerk shall:
 - a. Record meeting minutes.
 - b. Maintain membership list and attendance records.
 - c. Ensure communication between committee members.
 - d. Perform other duties as assigned by the Chair.
 - e. Fulfill other committee specific duties outlined in this Article.
 - K. The Elections Marshall shall:
 - a. Monitor the activities of candidates and their volunteers during the campaign period of all Associated Student Government elections in order to ensure candidate compliance with the rules outlined in this section.
 - b. Ensure the compliance of candidates and their volunteers during the campaign period by compiling evidence of infractions and submitting formal complaints to be heard before the Electoral Committee.
 - c. Bring forward all discovered infractions.
 - d. Not be permitted to preside over actions before the Electoral Committee nor may they discuss the hearings before the Electoral Committee with any members of the Electoral Committee.
 - e. Not be permitted to appeal a decision of the Electoral Committee.
 - f. Not be permitted to file claims against candidates in matters that are presently submitted to the Electoral Committee, or in matters that have previously been decided by the Electoral Committee.

5.4 Elections Orientation and Webpage

- A. The Electoral Committee shall host a candidate orientation at least two (2) business days prior to the campaign start date.
- B. All candidates must attend the mandatory candidate orientation.
 - a. Emergency situations shall exempt the candidate from fulfilling their obligation to attend the mandatory candidate meetings. An emergency shall include but is not limited to serious illness, accident, or death/serious illness in the family. Documentation showing an emergency occurred should be provided to the Electoral Committee in a timely manner.
 - b. Depending on the number of candidates, the Electoral Committee shall have the authority to conduct more than one orientation.
- C. The Electoral Committee shall create an “Elections Packet,” that shall be distributed to all candidates at the orientation. The Elections Packet shall include, but not be limited to the following components:
 - a. Cover page.
 - b. Table of contents.
 - c. Letter from the Electoral Committee Chair.
 - d. Current membership rosters for the Electoral Committee, and the Board of Directors.

- e. Dates, times, locations and descriptions of important election dates (campaign period, events, deadlines, voting period, etc.).
 - f. A current copy of this section.
 - g. The Expense Declaration Form.
 - h. The Election Rules Violation Form.
 - i. Instructions on how to access a digital version of the packet.
 - j. Instructions on how to access all necessary forms.
- D. The Electoral Committee Chair shall ensure that information related to the elections process, be uploaded, and kept up to date on the ASGBC webpage, during the election period.
- E. The dedicated elections page on the ASGBC webpage shall include but not be limited to the following components:
- a. A current copy of this section.
 - b. All forms needed by candidates, including all contents of the Elections Packet.
 - c. The due date of the applications.
 - d. The dates of the campaign and voting period.
 - e. The dates of all election events.
 - f. Details on when and where students can vote.
 - g. The current membership of the Electoral Committee.

5.5 Campaigning

- A. Campaigning as defined in this section, shall not begin before the campaign start date.
- B. The campaigning period shall last at least fourteen (14) business days.
- C. Campaigning includes, but is not limited to, the following activities, when such activities are undertaken by a candidate, or a candidate's volunteers:
 - a. Distributing or posting flyers or other printed materials to support or oppose a group or candidate.
 - b. Addressing students to support or oppose a group or candidate.
 - c. Use of electronic media to publicly support or oppose a group, or candidate.
 - d. Any other public activity intended to support or oppose a group, or candidate.
 - e. The act of wearing, and distribution of personal campaign apparel, such as t-shirts, buttons, or pins.
 - f. Recruitment of volunteers, implementation of campaign strategies, and production of campaign materials.
 - g. The act of wearing personal campaign apparel, such as t-shirts, buttons, or pins
- D. Campaigning does not include:
 - a. The private organization, planning, and development of a campaign, including the recruitment of volunteers, planning of strategies, and production of campaign materials.
 - b. The process of recruiting volunteers in a private setting or individual basis for the purposes of assisting candidates after the campaign start date. Any event of gathering cannot be publicly advertised to students.
- E. Candidates shall have the ability to jointly campaign.
- F. Eligible candidates must adhere to the following rules while campaigning:
 - a. Candidates may not campaign, or store campaign materials in the ASGBC Office.
 - b. Candidates may not campaign in the Office of Student Engagement, or store campaign materials in the Student Engagement Office, lockers, or other storage spaces under the control of Student Engagement.
 - c. A candidate shall not be in the immediate presence of a person actively voting for a candidate.
 - d. A candidate shall not campaign at any event or meeting that is conducted, funded, or sponsored by the ASGBC, except for election events, unless permitted by the Electoral Committee.

- e. A candidate shall not remove or deface any lawfully placed campaign advertising without authorization.
- f. Candidates, and volunteers may not campaign or wear campaigning materials while acting in an official capacity of the Associated Student Government.
- g. A candidate shall not violate any applicable law, whether federal, state, or local.
- h. Demagoguery of any form is not allowed. This is defined as “a leader who makes use of popular prejudices and false claims or promises in order to gain power.” This behavior includes, but is not limited to, stoking fears, appealing to emotion, validating false claims and/or false information, and lying.
- i. Candidates shall not receive any materials or resources from any current ASGBC Officer.
- j. A candidate may not engage in plagiarism of any form, which is defined as “using another person’s work and presenting it as your own without giving proper credit.” This includes, but is not limited to, quotes, facts, and ideas associated with campaigning.
- k. Candidates may not campaign on the interior second floor of the Student Union Building.
- l. Candidates are expected to adhere to the following regulations regarding electronic campaigning:
 - i. No electronic campaigning or materials may be used prior to the start of the campaign period.
 - ii. Any types of group messaging services such as Discord, WhatsApp, and others shall be classified as electronic campaigning and are subject to the guidelines under this section.
 - iii. Social media accounts used for campaigning must be newly created for the election.
 - iv. Candidates may only use their personal social media account to promote an upcoming election by sharing, or linking to information hosted by official election pages maintained by the ASGBC.
 - 1. Candidates may not campaign on their personal social media.
 - 2. Candidates may not share posts from their official campaign account on their personal social media account.
 - 3. Candidates may not tag their campaign account on their personal social media accounts.
 - 4. Candidates may not tag their personal accounts on their campaign account.
 - v. Individuals not associated with a campaign may promote any campaign account on their social media.
 - 1. Individuals associated with a campaign include candidates, and volunteers.
- m. Candidates are expected to adhere to the following regulations regarding volunteers:
 - i. Candidates must register their volunteers with the Electoral Committee prior to any form of public engagement.
 - 1. A volunteer is defined as a student who registered to support the candidates’ campaign. In all instances, the actions of a candidate’s volunteer(s) constitute the action of the candidate. Therefore, a violation of any election policy herein on behalf of a volunteer is the responsibility of the candidate.
 - 2. Candidates may register their volunteers by completing the volunteer registration form provided by the Electoral Committee.
 - 3. Volunteers are only to be considered registered after their registration has been approved by the Electoral Committee.

- n. Candidates must have all social media posts, posters, pamphlets, handouts, and all other campaign materials approved by the Electoral Committee and be used in accordance with the campus posting policies. The Electoral Committee shall also receive information regarding expected use, including where the materials will be posted physically and digitally.
- o. Candidates are expected to know the posting requirements set forth by Bellevue College and the Office of Student Engagement. Ignorance of material requirements shall not be considered an excuse for a candidate's violation.
- p. Candidates are expected to adhere to the following regulations regarding the posting of physical materials on campus:
 - i. All physical materials to be posted on indoor and outdoor bulletin boards must receive approval from the Office of Student Engagement.
 - 1. The Office of Student Engagement shall be directed by the Electoral Committee to extend the stamped posting period to the second business day after voting has closed.
 - ii. Candidates may only post once per bulletin board, and the size of the poster shall not exceed one hundred eighty-seven (187) square inches (11" X 17") of surface area on a single bulletin board.
 - iii. Candidates may not post on non-designated posting areas, including but not limited to walls, pillars, doors, windows, etc.
 - iv. Candidates may not post campaign materials on the second floor of the Student Union Building.
 - v. Candidates may not disseminate smaller versions of approved campaign materials, in a matter that would be considered egregious, or wasteful. This includes "passive campaigning," where stacks, or piles of smaller campaign materials are placed on surfaces such as tables, desks, and counters, regardless of supervisor permission.
 - vi. The use of yard signs is prohibited.
 - vii. The use of banners is prohibited.
 - viii. Candidates and volunteers are prohibited from destroying, removing, defacing, or covering campaign materials.
 - ix. Campaign materials shall not be sold in any capacity, nor should a candidate profit in any way from their campaigning activities.
- G. Any form of campaigning not specified in this section must be reviewed and approved by the Electoral Committee prior to its use.
 - a. This review and approval may take place at any point during the campaigning period.
 - b. The Electoral Committee shall notify all candidates of all decisions made on forms of campaigning not specified in this section.

5.6 Campaign Expenditures

- A. Campaign expenditures shall not exceed one (1) percent of the total salary of the position that the candidate is seeking to fill.
- B. Proof of all expenditures must be submitted using a copy of the Expense Declaration Form no later than two (2) business days after the voting period has ended. Campaign expenditures reports must be submitted on time even if there were no expenditures incurred over the course of the campaign.
 - a. Expenditures shall also include any donated goods and services (defined as "any item that is discounted or donated that a candidate is using explicitly and solely for campaigning that a candidate would have to otherwise pay for."). All donated material shall be assigned a fair market value by the Electoral Committee using quoted rates.

- i. When possible, quotes shall be obtained from entities operating within or under Bellevue College, followed in preference by local businesses or organizations, followed by quotes obtained from credible online vendors.
- C. The Electoral Committee shall prepare an Expense Declaration Form to be provided to each Candidate as part of the Elections Packet; The Expense Declaration Form shall include:
 - a. The dollar amount of all planned and incidental expenses incurred by the Candidate(s) during the Election.
 - b. A description of every expense incurred during the Election.
 - c. The date of the expense.
 - d. All relevant receipts or invoices.
 - e. The initials of the candidate(s) on every expense indicating the approval of that expense.
 - f. The signed and dated signature of the candidate(s) indicating the approval of the Expense Declaration Form.
- D. If a prevailing candidate fails to submit financial disclosure forms by the deadlines provided in this section, the Electoral Committee may order that the candidate be disqualified.

5.7 Violations & Complaints

- A. Only Candidates and the Elections Marshall have the authority and responsibility to report violations of the rules outlined in this section to the Electoral Committee. These reports shall be referred to as “complaints.”
 - a. The filer of a complaint is designated as the “complainant.”
 - b. The alleged violator is the “respondent.”
- B. All complaints must be filed no later than two (2) business days after the voting period has ended.
- C. All complaints must be made on forms adopted by the Electoral Committee, which will be made available upon request, and publicly available on the ASGBC website. Any such form must include, but not be limited to the following components:
 - a. The identity of the complainant and respondents.
 - b. A citation to the specific rule alleged to be violated.
 - c. The alleged facts which constitute a violation of the cited rule, including the date, time, and place of the alleged violation, if applicable.
 - d. Contact information for any known witnesses of the facts alleged.
 - e. The complainant’s signature.
 - f. Optionally, written or photographic evidence attached to the form or given by URL.
- D. The Electoral Committee shall govern all violation hearings, and the ASGBC Events Representative (or designee) shall act as the Chair of all meetings.

5.8 Hearings

- A. The Electoral Committee must have a quorum of a simple majority of voting members present to hold a hearing. The Electoral Committee Chair or the Electoral Committee Vice Chair must be presiding for a hearing to take place.
- B. The Electoral Committee shall resolve each complaint by determining whether the evidence has shown that it is more likely than not that the respondent committed the violation alleged.
- C. Once a complaint has been filed, the procedures shall be adhered to:
 - a. The Electoral Committee Chair shall notify the respondent(s) and shall provide them with a copy of the received Election Rules Violation Form, and a copy of the rules by which the hearing will be conducted.
 - b. The Electoral Committee Chair shall notify the Electoral Committee of the alleged violation and shall provide them with a copy of the received Election Rules Violation Form.

- c. The Electoral Committee Chair shall notify the witnesses of the alleged violation and shall provide them with a copy of the received Election Rules Violation Form, and a copy of the rules by which the hearing will be conducted.
 - d. The Electoral Committee Chair shall set a time and place for the hearing, provided that the hearing take place as reasonably practicable.
 - i. The Electoral Committee shall inform all parties of the time, date, and location of the hearing immediately after the meeting details have been finalized.
 - ii. The Electoral Committee shall hold a public hearing no later than five (5) business days after the submission of a complaint.
 - e. Complaints will be considered and judged upon their legal and factual allegations by the Electoral Committee.
 - f. The Electoral Committee will not consider complaints if the complainant fails to appear at the hearing.
- D. The following procedures shall govern Election Rules Violation Hearings:
- a. The hearing shall be open to the public, but public comment shall not be allowed.
 - b. The hearing for each complaint will proceed as follows, unless otherwise ordered by the Electoral Committee: Roll call will be taken to ensure the presence of the complainant and/or respondent.
 - i. The Chair will introduce the members of the Electoral Committee and read the complaint aloud.
 - ii. The parties will introduce themselves to the Electoral Committee.
 - iii. The Chair will ask the parties for any procedural questions, and the Electoral Committee will respond as appropriate.
 - iv. The Complainant(s) shall present their case first, followed by the Respondent(s).
 - v. Each party shall have fifteen (15) minutes to present their case, and five (5) minutes for a rebuttal.
 - vi. All parties may present witnesses and evidence during their period of argument.
 - vii. The Electoral Committee members may take time as necessary for questioning.
 - viii. After receiving evidence and arguments, the Electoral Committee will deliberate on each case in a closed executive session, where they shall find the Respondent:
 - 1. Guilty of the violation, in which case the Electoral Committee shall take disciplinary action.
 - 2. Not guilty.
 - 3. Render the decision inconclusive in the case that sufficient information is unavailable.
 - ix. Candidates may appeal decisions deemed inconclusive by the Electoral Committee to the Judicial Oversight Committee.
 - x. The ruling of the Electoral Committee shall be sent to all parties within two business days of the hearing taking place.

5.9 Violations

- A. No candidate shall be penalized in any way without a hearing and official decision from the Electoral Committee.
- B. The Electoral Committee may penalize any candidate for violating the rules outlined in this section, including all actions violating the election rules performed by volunteers.

- C. If a candidate is deemed responsible, they shall receive a penalty appropriate to remedy the violation. Penalties include, but are not limited to:
 - a. Issue a written warning to the respondent if the violation can be reasonably deemed minor.
 - b. Limitation of expenses.
 - c. Issuance of a cease-and-desist order.
 - d. Limitation of campaigning time.
 - e. Revoke specific campaigning privileges of a candidate or their volunteers.
 - f. Disqualify the respondent from the election or award the position in question to the runner up if the election has already ended.
 - g. The Electoral Committee may also determine an appropriate remedy not listed here.
- D. Candidates must comply with decisions of the Electoral Committee immediately or face further sanction.
 - a. This rule shall apply unless the Board of Directors issues a decision affecting the candidate's original penalties recommended by the Electoral Committee.
- E. Candidates who are disqualified by the Electoral Committee shall have that sanction withheld until the Board of Directors approves or amends the penalties.
- F. If a prevailing candidate is disqualified from winning in the election, the candidate who received the second most number of "yes" votes cast shall be declared the victor. If multiple candidates are disqualified, the non-disqualified candidate who received the most "yes" votes cast shall be declared the victor.

5.10 Appeals

- A. Board consideration is the final opportunity to appeal penalties.
- B. All parties involved in the Electoral Committee hearing shall be made aware of the ability to appeal any penalties recommended by the Electoral Committee to the Board of Directors.
- C. Approval of penalties shall appear on the Board of Directors meeting agenda at least two (2) business days prior to the meeting.
 - a. All parties involved shall receive confirmation that the approval of penalties has been placed on the agenda at least twenty-four (24) hours before the meeting. This confirmation shall include date, time, and the location of the Board meeting.
- D. The Board of Directors must approve all penalties before they become final. Any modifications to the penalties recommended by the Electoral Committee shall require a three-fourths (3/4) majority vote, excluding abstentions to amend.
 - a. The ASGBC Officers serving on the Electoral Committee are expected to abstain from the consideration of any penalty decision submitted by the Electoral Committee.
 - b. If the Board of Directors fails to amend the penalties recommended by the Electoral Committee, the penalties immediately become final.

5.11 Voting & Election Results

- A. The voting period shall last for at least two business days, up to a maximum of four business days. The voting period shall be made available in the election calendar.
- B. All members of the Bellevue College student body are entitled to vote in all Associated Student Government elections.
- C. Students shall only vote once using the approved voting platform.
- D. Candidates, and their volunteers may not provide their personal electronic devices as a means for others to vote.
- E. Election results will be tabulated by professional staff in the Office of Student Engagement following the closing of the voting period.
- F. A candidate in an ASGBC election is considered the victor based on receiving the most "yes" votes cast per position. For unopposed positions, there must be yes/no voting options. If an

unopposed candidate does not receive the most “yes” votes cast, they are ineligible to apply for that same position for the remainder of that term of office.

- G. In the case of a tie, there shall be one week of additional campaigning and two days of additional voting for the tying candidates.
- H. When satisfied with the counting of the ballots, the Electoral Committee Chair, Electoral Committee Vice Chair, and the ASGBC President will sign a certificate of election after reviewing the results tabulated by the Office of Student Engagement.
- I. Election results will first be announced to the candidates within two (2) business days of the voting period closing.
- J. Election results will not be announced to the public until all hearing and appeal proceedings have been resolved, and the certificate of election has been signed.
- K. The ASGBC President in conjunction with Student Affairs is responsible for announcing the election results to campus, through an all-campus email.

5.12 Special Elections

- A. The Board of Directors shall have the authority to conduct Special Elections through a two-thirds (2/3) majority vote of the Board of Directors, excluding abstentions.
 - a. Special Elections may be held to fill vacancies of the Board of Directors, and to propose ballot measures including initiatives, referendums, and survey questions to be approved or rejected by eligible voters in an ASGBC election.
- B. Special Elections shall be held within twenty (20) business days of the ballot measure being approved.
- C. The voting period shall last for at least two business days, up to a maximum of four business days.

Candidate Expense Declaration Form

Pursuant to Article I, Section 5.6 of the ASGBC Bylaws, all candidates, including those with no expenses, must submit a complete and accurate copy of this form to the Electoral Committee within two business days of the voting period ending. Failure to do so may result in disqualification at the discretion of the Electoral Committee.

Candidate Information

Candidate Name:

Candidate Email:

Position Running For:

Candidate Phone Number:

DELETE EXAMPLES IN GRAY BEFORE INPUTTING PERSONAL CAMPAIGN INFORMATION

ADD ROWS AS NECESSARY

Category	Receipt/Invoice Number	Company/Vendor	Description and Date	Candidate Initials	Unit Price	Quantity	Total (with applicable tax)
Expensed Materials	2123446789	Target	04/13/2024: Poster Board	XX	\$5.50	6	\$37.26
Total							

Note: Fill out Donator Contact Information table for each donator to your campaign

Donated Materials:	N/A	Donator 1 Name	04/13/2024: Markers	XX	\$8.00	2	\$17.62
	N/A	Donator 2 Name	04/13/2024: Paper	XX	\$6.00	2	\$13.21
Total							\$30.83

Donator Contact Information			
Material Donated	Name	Email	
Markers	Donator 1	Donator 1 Email	
Paper	Donator 2	Donator 2 Email	

*Add additional rows as necessary

I, [Candidate Name] do hereby affirm that all of the above expense information is inclusive of my entire campaign and wholly and entirely correct to the best of my knowledge.

Candidate Signature: _____

Electoral Committee Chair

Signature: _____

Date:

Date:

Please attach/include all relevant images of receipts and other invoices below:

Campaign Violation Report Form

Identity of Complainant

Complainant Name:	Email:
Phone Number:	

Identity of Respondent

Person committing alleged violation.

Respondent Name:	Email:
Phone Number:	
Additional Respondents:	

Description of Alleged Violation

Date:	Location:
<i>If you believe that a violation of the Election Rules as established in the ASGBC Bylaws has occurred, please provide a brief description committed by the respondent named in this report form.</i>	

Reference to the Election Rules (ASGBC Bylaws)

Please reference to the section of the ASGBC Bylaws alleged to have been violated, if known.

EXAMPLE: Article I, Section 5.5

Do you feel like this alleged violation could, or has altered the outcome of the election? If yes, why?
Please answer below.

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Do you have supporting documentation? If yes, please attach documentation (i.e., pictures, email, etc) to this form.

Electronic Signature:	Date:
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Submit all documentation, including this form to the ASGBC Electoral Committee Chairperson at, asgevents@bellevuecollege.edu.

You may be contacted for additional information ahead of your hearing if the Electoral Committee has clarifying questions, and to schedule a date and time for your alleged violation hearing.

Campaign Volunteer Registration Form

Candidate Information

Candidate Name:
Position Running For:
Candidate Email:
Candidate Phone Number:

Volunteer Information

Volunteer Name:
Candidate Email:
Candidate Phone Number:

Acknowledgement

I acknowledge that in all instances, the actions of a candidate's volunteer constitute the action of the candidate. Therefore, a violation of any election policy on behalf of a volunteer is the responsibility of the candidate.

Candidate Signature: _____ Volunteer Signature: _____
Date: _____ Date: _____

Electoral Committee Chair Signature: _____
Date: _____

How to Access Form

Digitally:

Copies of this form will be available on the ASGBC webpage.

Paper:

Paper copies of this form will be handed out during the candidate orientation. Additional copies may be available in the ASGBC office, C211.